

Demonstrate English Proficiency Level 1

Skill Number CO-OP10GN119

Full Name: Aloysius Chala S.D

No ID: _____

Validation Date: _____

School: SMKN 1 SINGOSARI

PERFORMANCE TASK:

The student must be able to complete the following tasks:

- Introduce him/herself in English.
- Write, explain, and speak about specified technical content.
- Perform communication & etiquette manner.

Prerequisite	Completed			Observation / Hints
	Yes	No	N/A	
The student must complete the knowledge assessment. Minimum passing grade 80%.				

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Preparation				
Prepare related literature				
Prepare required equipment				
Prepare related tools				
Prepare Safety & Contamination Control equipment				

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Perform etiquette/manner when starting the job				
Meet the customer / assessor				
Perform etiquette/manner when opening the interaction.				
Explain the purpose of Student's activity.				
Ask permission to perform the job.				

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Demonstrate English Proficiency Level 1				
Introduction				
Writing				
Explain				
Speak				
Documentation:				
Take picture if needed				

Tasks	Complete			Observation / Hints
	Yes	No		
Safety				
Using APD related to the job				
Follows relevant workplace safety guidelines (tag out, safety equipment)				
State and follow safety precautions				
Service man completes job without accident due to incorrect procedure using hand tools.				
Tasks completed without damage equipment and tools				

Demonstrate English Proficiency Level 1

Skill Number CO-OP10GN119

Full Name: Aloysius Chaka SO No ID: _____
 Validation Date: 19/12/2025 School: SMKN 1 Singasari

PERFORMANCE TASK:

The student must be able to complete the following tasks:

- Introduce him/herself in English.
- Write, explain, and speak about specified technical content.
- Perform communication & etiquette manner.

Prerequisite	Yes	No	N/A	Observation / Hints
The student must complete the knowledge assessment. Minimum passing grade 80%.	✓			Score English course or subject.

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Preparation				
Prepare related literature	✓			
Prepare required equipment	✓			
Prepare related tools	✓			
Prepare Safety & Contamination Control equipment	✓			

Tasks	Yes	No	N/A	Observation / Hints
Perform etiquette/manner when starting the job	✓			
Meet the customer / assessor	✓			
Perform etiquette/manner when opening the interaction.	✓			• Perform smile & greet • Introduce Student's
Explain the purpose of Student's activity.	✓			
Ask permission to perform the job.	✓			

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Demonstrate English Proficiency Level 1				
Introduction	✓			How to introduce him/herself in E
Writing	✓			
Explain	✓			Explain specified technical con
Speak	✓			
Documentation:				
Take picture if needed				

Tasks	Complete			Observation / Hints
	Yes	No	N/A	
Safety				
Using APD related to the job				
Follows relevant workplace safety guidelines (tag out, safety equipment)				• Comply with safety regulation applied on the workplace
State and follow safety precautions				
Serviceman completes job without accident due to incorrect procedure using hand tools.				
Tasks completed without damage equipment and tools				

General Comments

Tasks	Complete		Observation / Hints
	Yes	No	
Contamination Control Environmental Practices & Housekeeping			<ol style="list-style-type: none"> 1. Waste is minimized, waste material, including sludge, solids and other wastes are sorted and stored in bins for recycling or disposal 2. Packaging of goods received is sorted and reused or disposed of by recycling 3. Materials that can be reused are cleaned and stored 4. Waste and scrap are removed following workplace procedures 5. All fluids are disposed of in accordance with enterprise policies and procedures

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Perform etiquette/manner after completing the job				<ul style="list-style-type: none"> • Perform smile & greetings. • Ask permission to leave or end the interaction.
Perform etiquette/manner when closing the communication.				

RESULT: COMPETENT NOT YET COMPETENT (please

Student: Aloysius Oda SD 19/12/2025

Assessor: _____ Date _____ Signature _____

Supervisor: _____ Date _____ Signature _____

Data Recorded: _____ Date _____ Signature _____